

## Minutes of meeting of the SCC Management Board, held at Morton Community Centre on 12 January 2016

Present: Jim Webster, Chris Patterson, Dave Powell, Paul Taylor, Caoimhe Sutor, Dave Sutor, James Bamford

Apologises: Aaltje Cuperus, Michael McNulty

Item	Lead
<b>1 Chairman's Introduction</b>	<b>Chair</b>
<b>2. Minutes of last meeting</b>  Minutes of 12 January 2016 meeting agreed	<b>Chair</b>
<b>3. Matters arising from last meeting</b>  a) New email list to be created	<b>Chair</b>
<b>4. 2016 SSC Management Board &amp; subcommittee positions</b>  a) 2016 Management board positions: <ul style="list-style-type: none"> <li>• Chair - Dave Powell (1st Chris P, 2nd Dave S)</li> <li>• Treasurer - Chris Patterson (1st Caoimhe S, 2nd Dave S)</li> <li>• Secretary - James Bamford (1st Paul T, 2nd Dave P)</li> </ul> b) 2016 subcommittees: <ul style="list-style-type: none"> <li>• Finance &amp; Project Planning - Jim W, Chris P, Dave P</li> <li>• Communications: Jim W, Dave P, Dave S</li> </ul>	
<b>5. Circulation of minutes</b>  Discussion over whether minutes should be sent to all members - chair to put minutes on website within a week of being ratified	<b>Chair</b>
<b>6. T-shirts &amp; hoodies</b>  James B to submit designs for review among board members before next meeting. Proposal for 1 free t-shirt to be given to all members, hoodies to paid for by members, pending production costs. Caoimhe to source printing	<b>Secretary</b>  <b>Caoimhe</b>

<p><b>4. Sub Committee Reports</b></p> <p>a) Communications: Comms plan to be emailed among board members. Chair in charge of Facebook account, Dave S in charge of Twitter account. Twitter account to include the term 'circus' in title</p> <p>b) Reports from AGM received</p>	<p><b>Dave S</b></p>
<p><b>6. Samba</b></p> <p>a) Aaltje's email: Request for funding assistance for band to assist samba festival in Bundoran in April - board to lend band drums for free so they can busk between now and April to raise funds to go. Request for funds to buy earplugs - board to buy stock of earplugs and band members to be charged for them at cost price. Earplugs to be made available at all workshops/ practices. Screwfix suggested as a source. Admin to notify band manager</p>	<p><b>Admin</b></p>
<p><b>7. AOB</b></p> <p>a) Will Chamberlain emailed about Evergreen show</p> <p>b) Michael has contacted Paul Quaitte re Youth Circus/BCS cabaret on 26th Feb</p> <p>c) Working groups are to meet before ½ term re 20th anniversary celebrations</p> <p>d) Training working group to meet re child protection. Admin suggests contacting independent 1st aid training providers to see about upcoming opportunities</p> <p>e) Working groups: training (Caoimhe S), 20th anniversary (all project leaders), Youth Circus (Micheal McN), equipment (Logy)</p> <p>f) Email request to go out to all members about working groups and request interest in participation</p> <p>g) Membership to be a reoccurring section on minutes/agenda items</p> <p>h) Board members to be designated as level 2 QC approvers</p>	<p><b>Secretary</b></p> <p><b>Secretary</b></p>
<p><b>8. Date of next meeting</b></p> <p>Tues 1st March</p>	<p><b>Secretary</b></p>