

Minutes of meeting of the SCC Management Board, held at Morton Community Centre on 5th April 2016

Present: Jim Webster, Chris Patterson, Dave Powell, Caoimhe Sutor, Dave Sutor, James Bamford, Michael McNulty, Logy, Thomas

Apologies:

Item	Lead
1 Chairman's Introduction	Chair
2. Minutes of last meeting Minutes of 01 March 2016 meeting agreed	Chair
3. Matters arising from last meeting a) T-Shirts: pending finance from Arts Council being finalised, no budget is currently available to make any funding decision on this. Caoimhe supplied quote for £672 (40 t-shirts, 30 hoodies) b) Nicky to submit invoice for IT work	
4. Subcommittee reports a) Project planning sub-committee report: Discussion concerning staffing on Aurora Project: <ul style="list-style-type: none"> • Do staff interviews for project participation have a finite period they are valid for? Chair - interviews to be held annually, before workshop season begins • Aurora Project to be lead by Nick McCaffrey for 1st term. We will implant a 2nd leader from previous trawl process during the 1st term period • Call for leaders for ageility project. Invitation for project plans for 2 tutor teams to lead 32 week project 11am-1pm in Morton beginning May 2016. Proposals to include record of participant progressing projected development plan. Leaders to be chosen from: Caoimhe, Logy, Michael, Nick, Paul Mac b) Comms sub-committee report: Twitter profile traffic has increased since being updated. We are adhering to our policies re social media. Website update is ongoing	
5. Samba Joe: Bundoran samba festival was a success with 12 SCC members representing, largest representation of any band in Ireland	

<p>6. Any other business</p> <p>a) Insurance permits tightrope in workshops. This should not be used in children’s workshops though. A risk assessment plan should be created before introducing tightrope into a workshop</p> <p>b) Caoimhe: how are summer/parks/other workshops allocated? Can an email request for interest in these be circulated prior to staffing allocation?</p> <p>c) Admin: local government changes had a huge impact in our income - much less work in 2015-2016 (approx £30k shortfall). Invoices are to be submitted appropriately and correctly</p> <p>d) Youth circus: Will Chamberlain has to pay YC £700 for Festival of Fools show on 1st May. Michael has bought t-shirts (£200). Once our budget is finalised, YC budget is to be fixed</p>	
<p>7. Date of next meeting</p> <p>Tues 3rd May</p>	<p>Secretary</p>